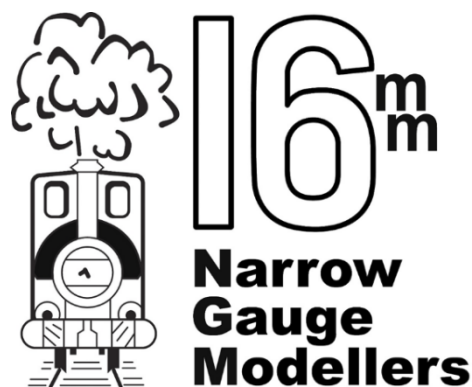




The Association of 16mm Narrow Gauge Modellers
is a Private Company Limited by Guarantee.
Registered in England and Wales No. 3117166.
Registered Office: 7 Bagley Close, Loughborough, LE11 5XU

The Association of 16mm Narrow Gauge Modellers Annual Report 2020

2020 Overview

2020 was arguably an extraordinary year for organisations large and small. We were no exception. For the first time in my memory the National Show and with it the Annual General meeting failed to take place. We were not able to complete the Grand Draw as a result. Many planned events didn't take place and as individuals, our activities were constrained at times, but for good reasons. However, we were able to make all planned publications in the year, on time and to the planned number of pages, and to publish the long-anticipated Guide to 16mm Scale Modelling. The Association grew during the Pandemic, ending the year on 4,327 members, 165 members greater than at the end of 2019.

In the annual accounts, we report a small deficit before taxes of £685, along with a cash surplus of £70,254, a small reduction on the surplus of £70,987 at the end of 2019. We lost income and cost due to not being able to stage the 2020 National Show, but administrative expense was reduced significantly. In addition, we published and distributed the Guide to 16mm Scale Modelling. Taking all this into account the deficit for 2020 is modest and the impact on our surplus limited.

Achievements for 2020, and there were a number, include:

- We launched the Members site on 10th January 2020. Since then, we've continued to add content at the site and now provide full text searchable access to over 150 publications. Over 3,300 current members have accounts on the site, with more added every day.
- The Guide to 16mm Scale Modelling, at 120 pages is our biggest publication to date. This is provided to every new member on joining and gives information, ideas and inspiration for those taking their first steps in the hobby. It has sold in large numbers outside the Association, the biggest order being for a customer (and now a member) in Norway.
- We offered a digital subscription to overseas members from the beginning of December 2020. Postage costs to North America and Rest of World geographies have increased very significantly due mostly to the pandemic, so to provide prospective members in these locations access to the benefits of Association membership, we offered a digital subscription via our Members Site at half the price of a paper subscription. Existing overseas members can switch to this during February's subscription renewal if they wish.
- Finally, there has been a significant increase in online sales of back issues of SMT. This added nearly £2,000 to our income last year and further underlines the benefits of being able to leverage Warners infrastructure to delivery product to members and non-members.

2020 has been a tough year for many and a tragic year for some. I'm in no position to predict what will happen in 2021. If we need to hunker down for another year, I believe that we have the people, processes and infrastructure in place to do so. If as we hope, summer sees an easing of restrictions and we can run the National Show, for which we are actively preparing, and we can resume meetings and enjoying our hobby with others, then 2021 will surely have been better than 2020.

Alan Regan Chairman & Membership Secretary

Directors and Officers Reports for the Two Years ending 31st December 2020

Each currently serving Director and Key Officers have outlined their activities for the last two years. The principal activities of the Company throughout 2019/20 are referred to in the Chairman's introduction.

The following Directors served the Company during the year ending 31st December 2020:

Alan Regan	Carol Regan	Gareth Jones	Mike Riley	
Colin Slight	Alan Finch	Mick Blowfield	Chris Trotman	David
Gordon				

Alan Regan Chairman/Membership Secretary/Data Protection Officer - I'm in my 14th year as Membership Secretary, accountable for membership management, with most activities supporting enrolment, renewal, maintenance of membership records and provision of back issues performed by Warners Group Publications on the Association's behalf. My role provides the Association's primary interface to Warners and I act as a contact point for anything they can't immediately handle. I review activity and data every month and remain accountable for monitoring and developing the services that Warners provide. I also handle digital subscription setup once payment has been made via Warners. Benefits of this mature relationship, now well through its 6th year, provide secure, online access by members to their membership data and subscription renewal by phone and Direct Debit, which eases the workload of managing over 4,000 members worldwide. I assess and issue the print/distribution order to Warners Midlands PLC for SMT & Bulletin and am also the Association's Data Protection Officer, responsible for maintenance of our Data Protection Policy. I work closely with Richard Huss, our IT officer, to populate and maintain the Members Only web site which provides secure access for current members to Membership Lists, personalised Public Liability Insurance Certificates and the digital archives of SMT, Special Publications and recent issues of Bulletin. I'm also Chairman, ensuring that the Association runs smoothly and that the board discharges its responsibilities in the best interest of members.

Colin Slight – Treasurer - The activity during the two years was similar to that of 2018, and the Association accounts are in a healthy state to face the new year 2021.

Magazine printing and postage costs continue to increase, although during this year the Association changed the Royal Mail tariff to Subscription Mailing which has saved some money not only in cost, but also annual increases in postage rates.

HMRC have revised the payment of income tax, which hitherto, was calculated on a paper summary of payments made and received. With effect from next year the submission will be by individual digital details of each transaction. Consequently, our computer software has been updated and training undertaken in preparation for this change.

Mike Riley - Company Secretary - Well what a year it has been, precious few shows let alone garden meetings. But as ever the principal role of a Company Secretary is that of routine administration of the company's affairs; agendas for meetings, minutes, and the numerous other admin tasks have carried out. Your board has continued to meet via Microsoft Teams online.

I'm thankful to our Chairman and my fellow Directors and Officers for their untiring efforts on behalf of the Association which makes my job so much easier.

It has not been necessary to call the Appeals Panel into being during the year.

Dave Gordon - Bulletin Editor/Group Co-ordinator - The Bulletin Editor is responsible for compiling four issues of Bulletin that are published in February, May, August and November of each year. The content of the magazines is sourced from material sent in by Area Group Representatives. This material is edited as required and then placed on the pages of an InDesign document, accompanied by suitable pictures of Members' garden lines. In addition, Bulletin also features Members' Sales and

Wanted items and a list of National Events where you are likely to see 16mm live steam action, this is passed to the website co-ordinator for inclusion on the Association website pages.

Editing the National Garden Railway Show guide is another responsibility of the Bulletin Editor. Other duties include liaison between members and Area Groups.

Rod Nipper – Marketing and Publicity Officer - The COVID-19 pandemic has had a major effect on marketing activities in 2020. Unfortunately, all the effort that had been put into marketing the 2020 show including marketing materials for distribution at the show promoting the 2021 show were in vain and the fliers have had to be written off and recycled.

Equally none of the planned shows where we intended to have the exhibition stand took place so there has been a saving on fees and expenses for these.

We have continued to promote the Association through advertising, mainly in Garden Rail, and have also issued various media releases regarding the show and the new Members Guide, although the latter rather disappointingly didn't appear to get reported by any of the magazines that copies were sent to.

Despite these setbacks as the Membership Secretary has reported the Association has continued to retain and recruit members and attention now turns to promoting the 2021 and 2022 shows.

Richard Huss - IT Officer - I run the Association's websites; look after our facilities for email, document storage and online conferencing; and provide desktop support to board members as needed.

As anticipated, the major event of 2020 from an IT perspective was the launch of the members-only website. Ongoing support of this, helping members to gain access, and regularly inviting new members, along with adding the quarterly magazines, have been the major tasks this year. We have added further back issues of *16mm Today* though around 30 issues remain to complete the archive.

On our main website, the regular "Photo of the Week" and "Model of the Month" items provide a great "shop window" to potential members. I'm very grateful to all who contribute, especially those who have sent details of their lockdown projects. Please do get in touch at webmaster@16mm.org.uk if you'd like to contribute a photo or article.

Gareth Jones – Editor 16mm Today - I continue to strive to make 16mm Today (SMT) a high-quality publication that reflects the current state of the hobby. This would not be at all possible without the excellent variety of articles contributed by a good number of Association members. Thank you for your articles and do keep them coming.

Mick Blowfield - Show Director - Sadly, the 2020 Show was postponed because of the impact the COVID-19 pandemic had on public events. Firstly, it had to be postponed in April because the nationwide lockdown prevented public gatherings taking place. It was rescheduled for November by which time it was hoped that there would be much less risk to the public, and fans of garden railways would be eager to meet up again after months of limited mingling. However, in August, having taken on board the views of members, traders and exhibitors, the Board decided the Show would have to be postponed. Although there were some financial ramifications, it was clear that the bigger risk was holding a Show that was poorly attended by the public and the trade, all of whom were rightly concerned about possible contagion.

No sooner had the 2020 Show been postponed than plans were afoot for 2021. With the continuing uncertainty about how long we would be dogged by the virus, it was decided to book the Arena for June 2021 rather than the normal April slot. The Show will be very different this year in order to comply with the requirements of the government, local authorities and the Arena, and we are doing everything possible to make sure that the event meets the health and entertainment expectations of our audience. This will affect various aspects of the Show including ticketing, audience numbers, how long people can stay inside the venue, and how many layouts we can host. The main determinant of what we can and cannot do is people's safety. Nonetheless, we will offer a Show that has most of the favourite

elements of previous years (layouts, traders, the prize draw), and rest assured the features that we cannot accommodate in 2021 due to space and social distancing reasons, will return as soon as possible (e.g., Model of the Year, Member to Member Sales).

Specifics about the Show are being made available through the Association's media outlets including the Show website. Announcing the June 2021 Show, the Chairman highlighted that for the Show to be a success in these unusual times it will be essential to have members' support, not just as visitors, but as stewards on Friday and Saturday. This year more than ever the Show will need everyone's support to be successful.

Paul Kidger – Show Stewarding - For the 2019 National Garden Railway Show, we had a total of 91 volunteer helpers to cover a total of 12 jobs. This figure includes those assisting with activities such as MOTY, M2M sales and Draw Ticket sales, together with the recognised stewarding jobs of Ticket sales, Bus conductor, Floor stewarding etc. Many of the Stewards covered more than one shift of 2 hours.

Of note, was that we had the services of 20 volunteers for the Friday setting up of the Show. In fact, setting out had been completed by 10.30 hours in time for the arrival of the tables; a record.

During the Show we had 1 incident involving a dispute between a trader and a member of the visiting public. This was very quickly reported by one of the Floor Stewards and the arena security staff were able to intervene. This incident did illustrate the need and effectiveness of the Floor Stewards.

At the end of the Show, we had 8 volunteers to cover the post-show clearing of the Hall. This number, together with Directors and Officials, appeared adequate to ensure a smooth clearance of the Hall.

That was the report for the 2019 Show. Since then, I have been involved with the planning and stewarding of the April 2020 Show, which of course was postponed. Then, all attention was paid to producing a 'Covid-19 compliant' rescheduled Show for November; again postponed. I am currently working with others on the planned June 2021 Show which again requires attention to the Covid-19 compliances.

The 2020 Show was to have been my last as Lead Steward and I had planned on working with Stuart Timms, so that he could take over the role from 2021. However, it looks as if this hand-over will be postponed by a year. So I will continue to act as the Hall Planner until a suitable volunteer can be found.

Chris Trotman - Technical Director's - I started my last report with the words "All fairly quiet since last meeting. This time it's been even quieter!"

COVID-19 has all but stopped any testing, but I am aware that there have been some socially distanced tests carried out. Most club running stopped from March which in some way negated the need for testing, even though it is still a recommended means of testing a boiler's validity, as most running was done on home lines.

There has been a steady trickle of enquiries about the need for certification to run on home lines which have been answered on case-by-case circumstances. There were a few queries as to whether the deadlines for annual testing and re-testing of brass boilers would be extended as the MOT test was, but HSE were quite specific in their documentation that no extension would be permitted, prompting the article on our website.

During lockdown it appears that loco trading has continued, again prompting the usual enquiries about missing certification. One or two queries related to relatively new Roundhouse locos could be directed back to them and their records which proved positive. As always RH being most helpful.

As to the Boiler Inspectors there have been one or two changes. David Priestley has moved from Essex to Ceredigion and has stepped down, Bob Gamble has joined the ranks and Matt Acton has replaced Nigel Town for Derbyshire. Apart from these, all the rest remain. Most of the gauge calibration and certification was carried out in 2019 so at the moment, only a few gauges are due a test. I have contacted Valley Instrument to get an update on their working arrangements but await a reply.

Generally speaking, it appears that the number of tests needed on home-built boilers is steadily declining. Several fine models of prototypes being produced being cited as the reason, along with the decline in numbers of home builders!

Carol Regan – Trader Co-ordinator - My principal role as Trader Co-ordinator for the annual National Garden Railway Show involves inviting traders and exhibitors to attend the show and reserving the space they require, plus tables and power if needed. From mid-August to the end of October is the busiest period for me ensuring all bookings are correct and that the information is passed to Paul Kidger, who plans the layout of the exhibition hall. Booking details are also sent to the treasurer, Colin Slight, so that invoices can be issued to the trader's attending the show. The months leading up to the show involve checking and double checking the floor plan with Paul and dealing with any queries which may arise. I'm also first contact for the East of England showground in Peterborough, our show venue, and deal with booking any other services required such as first aid cover, the shuttle bus and furniture hire. It's an enjoyable role and over the years that I've been involved I have built a good rapport and friendships with many of the traders and exhibitors.

Alan Finch - Director without Portfolio and a railway -

Apart from attending the (online) board meetings, there wasn't much to do in 2020 apart from answer any questions that came in through the website.

With the 2020 show postponed, most of our discussions have been how we can put on a show for 2021 in line with the ever-changing rules and guidance. This has led to some interesting discussions and methods of how to make sure we can still put a show on that is fair and safe for everyone.

Of course, with most of our members having been in some sort of lockdown or having to stay at home for a good part of last year, a lot of models were made and kits that were stacked up in cupboards and the back of the shed were finally completed. I have tried to encourage those members posting something on the 16mm Facebook page to write something up for SMT so all our members can benefit and take inspiration from the thoughts, efforts and mistakes of others.

I moved from the mainland to the Isle of Wight a couple of years ago and changed gauge from 32mm to 45mm so the garden this year will become a building site with more breeze blocks and cement than grass as I try and get the track bed down. The plan for the railway is in three phases and unfortunately, I had to build phase 2 first for domestic reasons. This year will see phase 1 done which is where the majority of the trackwork will be.

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE TWO YEARS ENDED 31 DECEMBER 2020

Directors	Mr A Regan Mrs C Regan Mr G Jones Mr C Slight Mr A P Finch Mr M Blowfield Mr D Gordon Mr C Trotman	(Appointed 6 April 2019) (Appointed 6 April 2019)
Secretary	Mr M Riley	
Company number	03117166	
Registered office	7 Bagley Close Loughborough Leicestershire LE11 5XU	
Accountants	MHA MacIntyre Hudson Chartered Accountants Moorgate House 201 Silbury Boulevard Milton Keynes Buckinghamshire MK9 1LZ	

STATEMENT OF INCOME AND RETAINED EARNINGS

	2020	2019	2018
Note	£	£	£
Turnover	81,529	121,299	125,273
Cost of sales	(69,050)	(98,836)	(107,270)
Gross profit	<u>12,479</u>	<u>22,463</u>	<u>18,003</u>
Administrative expenses	(13,414)	(19,708)	(13,440)
Operating (loss)/profit	<u>(935)</u>	<u>2,755</u>	<u>4,563</u>
Interest receivable and similar income	250	333	249
(Loss)/profit before tax	<u>(685)</u>	<u>3,088</u>	<u>4,812</u>
Tax on (loss)/profit	(48)	(63)	(47)
(Loss)/profit after tax	<u><u>(733)</u></u>	<u><u>3,025</u></u>	<u><u>4,765</u></u>
 Retained earnings at the beginning of the year	 70,987	 67,962	 63,197
	<u>70,987</u>	<u>67,962</u>	<u>63,197</u>
(Loss)/profit for the year	(733)	3,025	4,765
Retained earnings at the end of the year	<u><u>70,254</u></u>	<u><u>70,987</u></u>	<u><u>67,962</u></u>

STATEMENT OF FINANCIAL POSITION

		2020	2019	2018
	Note	£	£	£
Fixed assets				
Tangible assets	4	4,687	5,903	7,952
		<u>4,687</u>	<u>5,903</u>	<u>7,952</u>
Current assets				
Stocks		725	948	1,083
Debtors: amounts falling due within one year	5	39,269	33,529	32,225
Cash at bank and in hand	6	61,024	63,227	60,829
		<u>101,018</u>	<u>97,704</u>	<u>94,137</u>
Creditors: amounts falling due within one year	7	(35,451)	(32,620)	(34,127)
Net current assets		<u>65,567</u>	<u>65,084</u>	<u>60,010</u>
Total assets less current liabilities		<u>70,254</u>	<u>70,987</u>	<u>67,962</u>
Net assets		<u><u>70,254</u></u>	<u><u>70,987</u></u>	<u><u>67,962</u></u>
Capital and reserves				
Profit and loss account		70,254	70,987	67,962
		<u><u>70,254</u></u>	<u><u>70,987</u></u>	<u><u>67,962</u></u>

1 Accounting policies

Company information

The Association of 16mm Narrow Gauge Modellers is a private company limited by guarantee incorporated in England and Wales. The registered office and principal place of business is 7 Bagley Close, Loughborough, Leicestershire, LE11 5XU

1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (“FRS 102”) and the requirements of the Companies Act 2006 as applicable to companies subject to the small companies regime. The disclosure requirements of section 1A of FRS 102 have been applied other than where additional disclosure is required to show a true and fair view.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Income and expenditure

Income and expenses are included in the financial statements as they become receivable or due.

Expenses include VAT where applicable as the company cannot reclaim it.

1.3 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation

Depreciation is recognised so as to write off the cost or valuation of assets less their residual

Fixtures and fittings	-	Straight line over the estimated useful life of the asset
Equipment	-	Straight line over the estimated useful life of the asset

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is credited or charged to surplus or deficit.

1.4 Impairment of fixed assets

At each reporting period end date, the company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the company estimates the recoverable amount of the cash-generating unit to which the asset belongs.

1.5 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition.

1 Accounting policies

At each reporting date, an assessment is made for impairment. Any excess of the carrying amount of stocks over its estimated selling price less costs to complete and sell is recognised as an impairment loss in profit or loss. Reversals of impairment losses are also recognised in profit or loss.

1.6 Cash at bank and in hand

Cash and cash equivalents are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's statement of financial position when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Classification of financial liabilities

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

Basic financial liabilities

Basic financial liabilities, including creditors, bank loans, loans from fellow group companies and preference shares that are classified as debt, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1 Accounting policies

Changes in the fair value of derivatives that are designated and qualify as fair value hedges are recognised in profit or loss immediately, together with any changes in the fair value of the hedged asset or liability that are attributable to the hedged risk.

1.8 Taxation

The company is exempt from corporation tax, it being a company not carrying on a business for the purposes of making a profit.

1.9 Company limited by guarantee

The company is one without share capital and is limited by guarantee.

2 Tangible fixed assets

	Plant and machinery etc £
Cost	
At 1 January 2019	30,791
Additions	2,190
Disposals	(5,824)
At 31 December 2019	27,157
Depreciation and impairment	
At 1 January 2019	22,839
Depreciation charged in the year	2,178
Eliminated in respect of disposals	(3,763)
At 31 December 2019	21,254
Carrying amount	
At 31 December 2019	5,903
At 31 December 2018	7,952

3 Debtors

	2019 £	2018 £
Amounts falling due within one year:		
Trade debtors	7,839	7,698
Other debtors	25,690	24,527
	33,529	32,225

4 Creditors: amounts falling due within one year

	2019 £	2018 £
Corporation tax	63	47
Other taxation and social security	3,500	3,500
Other creditors	29,057	30,580
	32,620	34,127

DETAILED TRADING AND INCOME AND EXPENDITURE ACCOUNT

	2020	2019	2018
	£	£	£
Turnover	81,529	121,299	125,273
Cost Of Sales	(69,050)	(98,836)	(107,270)
Gross profit	<u>12,479</u>	<u>22,463</u>	<u>22,463</u>
Gross profit %	15.3 %	18.5 %	14.4 %
Less: overheads			
Administration expenses	(13,414)	(19,708)	(13,440)
Operating (loss)/profit	<u>(935)</u>	<u>2,755</u>	<u>4,563</u>
Interest receivable	250	333	249
Tax on (loss)/profit on ordinary activities	(48)	(63)	(47)
(Loss)/Profit for the year	<u>(733)</u>	<u>3,025</u>	<u>4,765</u>

THE ASSOCIATION OF 16MM NARROW GAUGE MODELLERS COMPANY LIMITED BY GUARANTEE

Election to the Board of Directors

Alan Regan, Carol Regan, Gareth Jones, Mike Riley, Colin Slight and Alan Finch, retire by rotation and All offer themselves for re-election in accordance with the Articles of Association.

Brian Dominic died on 5th October 2019 therefore there is a vacancy for a Director for which the Board nominates Roderic Nipper.

Election Statements

Alan Regan - Membership Secretary - I have been your Membership Secretary since May 2008, so I'm starting my 14th year in the post. For the last six and a half years I've been supported by the team at Warners Group Publications in Bourne, Lincolnshire. Without them and their systems, the annual workload of managing the enrolment of several hundred new members and the renewals and records of over 4,000 existing members would be untenable. I nevertheless receive a regular flow of queries direct from members, which need to be handled promptly. I also need to be able to respond to queries from Warners, generally within 24 hours. Peak activity is in winter and early spring, but there aren't many days when I don't need to do some Association work. My role has changed to managing via a third party the things for which I'm accountable, which reduces the day-to-day workload but does require different skills. Anyone who is well organised, has good communication and IT skills and is available for some Association work most days can do this job. One of the joys of the role is a high level of interaction with members right around the world, generally via email but increasingly on social media. It also requires participation at Board Meetings, around half of which are face-to-face, generally in London, with the remainder conducted online using Microsoft Teams. I appealed in 2019, 2020 and most recently in February 2021 for a member to take on this role, but if again no one comes forward and if the membership so wishes, I will continue to serve the Association for one more three-year term of office but will step down when I come up for re-election in 2024.

Roderic Nipper – Marketing Officer - I have been a member of the Association since the late 1990's and have previously served as the Clothing Sales Officer, Marketing Officer, as part of the show management team and previously as a Director. I have also been a heritage railway volunteer and director, as well as working professionally in the visitor and events industries managing major indoor and outdoor events and international marketing campaigns. Recent changes in my personal circumstances mean that I am happy to stand again for election as a Director of the Association.

Carol Regan – Trader Coordinator - I have held the position of Trader Co-ordinator for the National Garden Railway Show since 2015, booking space requirements for traders and exhibitors at the show. Since taking the role I have built a good rapport with many of the traders who regularly attend the show. I also actively look for traders in the hobby who haven't had a stand at the show in the past and I try to find new and interesting exhibits for visitors to come and see. I am willing to continue in my current role, if elected, but should anyone from the membership feel they would like to have a go at this interesting and rewarding job I will fully support them through training, handover and in the future.

Gareth Jones – SMT Editor - I continue to strive to make 16mm Today (SMT) a high-quality publication that reflects the current state of the hobby. Despite the unavoidable delays completing the Guide to 16mm Scale Modelling we have an excellent tool which will serve the hobby for a number of years, it is incidentally our largest publication to date. I offer myself for re-election for a further term.

Mike Riley – Company Secretary - Having held several senior commercial positions in the railway manufacturing industry. I have served the Association since October 2014 as Company Secretary and offer myself for re-election for a further three years.

Colin Slight Treasurer - Prior to retirement in 2005 I was employed by HSBC and have spent 40 years in the banking industry. I have been the Association treasurer since 2015, and a member of the Association for approximately 40 years. In the past I have been treasurer of several smaller organisations which have benefited from my experience. I offer myself for re-election as Treasurer and Director.

Alan Finch Director without Portfolio - I've been on the Board for the past 3 years and in that time have been responsible for organising the Landmarks display at the National Garden Railway Show in Peterborough each year. In addition, on the day of the show, I have also been the Head Judge of the Model of the Year (MOTY), ready to use my casting vote in the event the two allocated judges can't decide on a winner.

It has been a privilege to see some of the exquisite models that have been displayed close up and admire the workmanship that has gone into them.

On a day-to-day basis I also deal with the "any questions" section on the website. Some of the questions I'm able to answer myself but where a more specific answer is required, I forward the question to one of my fellow board members for their response.

I enjoy all the aspects of my role and am happy to stand again for re-election.

Nominations for Director

Each Member is entitled to nominate any other member as a Director of the Company. To do so please write to the Company Secretary clearly stating the name and membership number of your nominee together with an indication that they are prepared to stand for election. Your nominations should be in the hands of the Company Secretary not later than 48 hours before the commencement of the meeting.

Nominations for the Appeals Tribunal

The present members of the Appeals Tribunal are David Rhodes, Tag Gorton, Roy Castle, John Orson, Andrew Walker, John Walker-Smith, Andy Belcher, Alan Hargreaves.

Each Member is entitled to nominate any other member (or themselves) to serve as a member of the Appeals Tribunal. To do so please write to the Company Secretary clearly stating the name and membership number of your nominee together with an indication that they are prepared to serve. Your nominations should be in the hands of the Company Secretary not later than 48 hours before the commencement of the meeting.

THE ASSOCIATION OF 16MM NARROW GAUGE MODELLERS
NOTICE is hereby given that the ANNUAL GENERAL MEETING
of the members of the Company will be held at 13.00 in
The Cambridge Suite
Peterborough Arena, East of England Showground.
PE2 6XE
On Saturday 26th June 2021

AGENDA

1. Apologies for absence
2. Minutes of the Last AGM – Previously Circulated in Bulletin
3. Directors Report for the two years ended 31st December 2020.
4. Profit and loss account for the two years ended 31st December 2020 and balance sheet as of that date.
 - **Ordinary Resolution** – that the report of the Directors and the annual accounts for the two years ended 31st December 2020 with the balance sheet as at that date be accepted.
5. Election of Directors
 - **Ordinary Resolution** – that Alan Regan be re-elected as a Director.
 - **Ordinary Resolution** – that Carol Regan be re-elected as a Director.
 - **Ordinary Resolution** – that Gareth Jones be re-elected as a Director.
 - **Ordinary Resolution** – that Colin Slight be re-elected as a Director.
 - **Ordinary Resolution** – that Alan Finch be re-elected as a Director.
 - **Ordinary Resolution** – that Roderic Nipper elected as a Director.
 - **Ordinary Resolution** – that Mike Riley be re-elected as Company Secretary.
6. Any Other Business

Issued on behalf of the Board - Mike Riley Company Secretary

Members are invited to take part in an informal meeting with the Board of Directors following the Annual General Meeting.

To be entitled to vote at the Annual General Meeting your membership subscription for the year commencing 1st March 2021 must have been paid.

A member entitled to attend the Annual General Meeting and unable to do so may appoint a proxy to vote on their behalf or complete a postal vote in the form overleaf.

Such votes and/or proxy forms to be sent to the Registered Office of the Company marked clearly for the attention of the Company Secretary, to arrive no later than 48 hours before the commencement of the meeting.

If you are unable to vote in person at the Annual General Meeting you may register a postal vote or appoint a proxy by completing **AND SIGNING** this form.

Full Name:..... Membership Number:.....

Address:.....

Signed.....Dated.....

Proxy Vote

To enable a proxy to vote on your behalf at the AGM please complete this form and hand it to your nominated proxy.

I/We, of.....

being a member of the above named Company, hereby appoint.....

of.....or failing him,..... of

..... as my proxy to vote in my/our name(s) and on my/our behalf at the annual general meeting of the Company to be held on 26th June 2021, and at any adjournment thereof.

Signed.....Dated.....

Please indicate your voting preferences by deleting the appropriate words.

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| • Ordinary Resolution – that the report of the Directors and the annual accounts for the two years ended 31 st December 2020 with the balance sheet as at that date be accepted. | For | Against |
| • Ordinary Resolution – that Alan Regan be re-elected as a Director. | For | Against |
| • Ordinary Resolution – that Carol Regan be re-elected as a Director. | For | Against |
| • Ordinary Resolution – that Gareth Jones be re-elected as a Director. | For | Against |
| • Ordinary Resolution – that Colin Slight be re-elected as a Director. | For | Against |
| • Ordinary Resolution – that Alan Finch be re-elected as a Director. | For | Against |
| • Ordinary Resolution – that Roderic Nipper elected as a Director. | For | Against |
| • Ordinary Resolution – that Mike Riley be re-elected as Company Secretary. | For | Against |