



The Association of 16mm Narrow Gauge Modellers

Child Protection Policy

Appendix A: Code of Conduct When Working with Children

From time to time as a volunteer with the Association of 16mm Narrow Gauge Modellers you may have the opportunity to work with children while at an official Association sponsored event such as the National Garden Railway Show or local open day. We ask that you please adhere to the guidelines below at all times. For the purpose of this document and our Child Protection Policy, a child is defined as anyone under the age of 18.

A public area is defined as a place where the public can visibly see the child and all action around the child.

- Ensure that the child is always kept in a public area. If you must remove them from the public area, you must take another adult with you
- Never be alone with a child away from others
- Except in emergencies or to prevent injuries, you should always avoid physical contact of any kind with children. This includes rough play, physical or sexually provocative games, horseplay, hugging, and other forms of touching
- Never make sexually suggestive comments to a child, even in fun
- If a child is injured, they should not be removed from the public area without at least two adults being present unless a their parent/carer is present
- If a child puts itself in possible danger by, for example, attempting to touch equipment, their parents or guardians must be advised. The potential danger should be pointed out to the parent/carer and they should be asked to supervise their child. Under no circumstances should you touch, smack, or otherwise physically reprimand a child
- If a child enters an operating area and they are not participating, they should be asked to leave and their parents/carer should be advised of the reason.
- Nothing above should preclude a member from taking timely action to prevent an accident or injury or act to treat a life-threatening emergency
- Never let allegations a child makes go unchallenged or unrecorded; always act (See Appendix B)
- If an allegation is made by a child against a member of the Association this must be reported immediately to the Company Secretary or another Director.