



The Association of 16mm Narrow Gauge Modellers
is a Private Company Limited by Guarantee.
Registered in England and Wales No. 3117166.
Registered Office: 7 Bagley Close, Loughborough, LE11 5XU

The Association of 16mm Narrow Gauge Modellers Annual Report 2021

2021 Overview

A better year than 2020 with a return, at least at times, to something approaching normality. We were able to stage the National Show, for the first time that I'm aware of in June, to put ourselves as far away as possible from the restrictions that we anticipated would be imposed in winter. The number of traders who came to the show was reduced by a third and the number of visitors by half, but the overwhelming feedback was that attendees thoroughly enjoyed it and the Association made less of a loss by running the show than it would have experienced had it been cancelled. Our membership grew for a second year running, whether because of or despite the Pandemic we really don't know, ending the year on 4,395 members, 68 greater than at the end of 2020.

In the annual accounts, we report a surplus before taxes of £14,423, and as a result, an increase in our cash surplus to £84,801. We recorded a shortfall on the National Show, but increased subscription and reductions in running costs more than compensated for the show's deficit. We had no Special Publication in 2021, which had been a significant cost in 2020, so our publishing costs were significantly lower than in 2020. We can however expect them to rise in 2022, indeed we've already seen the cost of printing SMT, and Bulletin rise by approximately 25%, mostly due to increased energy costs. 2021 has been a beneficial financial blip and unlikely to be repeated next year.

Achievements for 2021, include:

- Staging the National Show. There were enormous hurdles to overcome, not least of which was having to hold the show over two sessions. In the event the number of tickets sold enabled us to satisfy the authorities that visitors and attendees would be safe in a single-session show. We learned a lot about avoiding bottlenecks entering the show and we'll use some of what we learned this year to keep the show as safe as we can for the anticipated increased number of visitors.
- Continued growth. The Association is bucking the trend amongst similar bodies in both retaining existing members and attracting new ones. The quality of our publications is certainly a factor, along with the many ways that members can take out or renew a subscription. Our Members Site, which now has all bar the first ten issues of SMT available as digital, searchable documents, is another factor. Making Bulletin available on the day of publication has created a level playing field for those using the Sales and Wants section and removed reliance on early delivery of Saturday's post.
- The emergence of volunteers prepared to take on key roles in the Association. I've handed my Membership responsibilities to Tom Rowland, who succeeded me in the middle of March. Gary Smith took over from Paul Kidger laying out the halls for the National Show. We now have, in Ian Abbot, a Disability Advisor for the National Show. Andrew Mountfield is compiling a Special Publication on the Talyllyn Railway, so we can feed back some of our surplus to members. It's been hugely satisfying to see new blood interested in and prepared to carry on the work that others have started. To me it's proof positive of the life and enthusiasm that exists within the Association, and I wish them and the wider team success as they continue to move us forward.

Alan Regan – Chairman

Directors and Officers Reports for the Year ending 31st December 2021

Each currently serving Directors and Key Officers have outlined their activities for the last year. The principal activities of the Company throughout 2021 are referred to in the Chairman's introduction.

The following Directors served the Company during the year ending 31st December 2021:

Alan Regan	Carol Regan	Gareth Jones	Mike Riley
Colin Slight	Alan Finch	Mick Blowfield	Chris Trotman
David Gordon			

Alan Regan – Membership Secretary/Data Protection Officer/Chairman

This is my last full year as a director, during which I've held three roles. I've been Membership Secretary throughout, accountable for membership management, with most activities supporting enrolment, renewal, maintenance of membership records and provision of back issues performed by Warners Group Publications on the Association's behalf. Tom Rowland was co-opted to the board in December 2021 to start learning the ropes with a view to taking over from me in 2022, which happened in March. The Membership role provides the Association's primary interface to Warners and acts as a contact point for anything they can't immediately handle. It reviews activity and data every month and is accountable for monitoring and developing the services that Warners provide. It also handles digital subscription setup once payment has been made via Warners. Amongst the benefits of this mature relationship, now well through its 7th year, are secure, online access by members to their membership data and subscription renewal by phone and Direct Debit, which eases the workload of managing over 4,000 members worldwide. The role also assesses and issues the print/distribution order to Warners Midlands PLC for SMT & Bulletin. As the Association's Data Protection Officer, a role which I retain, I'm responsible for maintenance of our Data Protection Policy. I also work closely with Richard Huss, our IT officer, to populate and maintain the Members Only web site which provides secure access for current members to Membership Lists, personalised Public Liability Insurance Certificates, and the digital archives of SMT, Special Publications and recent issues of Bulletin. I've also been Chairman, ensuring that the Association runs smoothly and that the board discharges its responsibilities in the best interest of members, but will relinquish this position when I stand down as a director at the AGM on 25th June 2022.

Colin Slight – Treasurer - Activity has been somewhat erratic due to living with covid. However, whilst we suffered a small loss on running the National Garden Railway Show in 2021 which has been covered by our reserves, overall, our accounts are in a healthy state.

The cancellation of the show in 2020 caused additional work in 2021 in reimbursement to traders and ticket holders who decided that they did not wish to attend the show in 2021 because of the change of date and threat of covid.

Costs continue to increase, notably postage and cost of paper for printing of the magazine. The Association will endeavour to seek ways of reducing these costs wherever possible but continue to maintain the quality of services provided.

Mike Riley - Company Secretary - Well what a year it has been with the continued disruption of Covid. But as ever the principal role of a Company Secretary is that of routine administration of the company's affairs; agendas for meetings, minutes, and the numerous other admin tasks have carried out. Your board has continued to meet via Microsoft Teams online.

I'm thankful to our chairman and my fellow Directors and Officers for their untiring efforts on behalf of the Association which makes my job so much easier.

It has not been necessary to call the Appeals Panel into being during the year.

Dave Gordon - Bulletin Editor/Group Co-ordinator - The Bulletin Editor is responsible for compiling four issues of Bulletin that are published in February, May, August, and November of each year. The content of the magazines is sourced from material sent in by Area Group Coordinators. This material is edited as required and then placed on the pages of an Adobe InDesign document, accompanied by suitable pictures of Members' garden lines. In addition, Bulletin also features Members' Sales and Wanted items and a list of National Events where members can take part in running 16mm models. The diary event information is

passed to the website co-ordinator for inclusion on the Association website pages. The Bulletin Editor also produces a Show Guide to accompany the annual 16mm National Garden Railway Show. Other duties include liaison between members and Area Groups

Rod Nipper – Marketing and Publicity Officer - The COVID-19 pandemic has had a major effect on marketing activities in 2021.

Equally none of the planned shows where we intended to have the exhibition stand took place so there has been a saving on fees and expenses for these.

We have continued to promote the Association through advertising, mainly in Garden Rail, and have also issued various media releases regarding the show.

Despite these setbacks as the Membership Secretary has reported the Association has continued to retain and recruit members and attention now turns to promoting the 2022 shows.

Richard Huss - IT Officer - I run the Association's web sites; look after our facilities for email, document storage and online conferencing; and provide desktop support to board members as needed.

I am very grateful to George Sheppard, who volunteered to be Web Content Editor, and tasks relating to our various web sites are being delegated and shared. I have continued to offer members technical support with the members-only web site, to which Alan Regan has now added almost all the remaining back issues of 16mm Today.

On our main web site, the "Model of the Month" articles provide a great "shop window" to potential members, but the supply of articles has become rather intermittent. I'm very grateful to all who do contribute - please do get in touch at webmaster@16mm.org.uk if you'd like to contribute an article.

Gareth Jones – Editor 16mm Today - I continue to strive to make 16mm Today (SMT) a high-quality publication that reflects the current state of the hobby. This would not be at all possible without the excellent variety of articles contributed by a good number of Association members. Thank you for your articles and do keep them coming.

Mick Blowfield - Show Director – Despite the continuing uncertainty about how long we would be dogged by the virus, it was decided to book the Arena for June 2021 rather than the normal April slot. The Show was different in order to comply with the requirements of the government, local authorities, and the Arena. Nonetheless, we put on a Show that had most of the favourite elements of previous years (layouts, traders, the prize draw), the features that we could not accommodate in 2021 due to space and social distancing reasons, will return in 2022 (e.g., Model of the Year, Member to Member Sales).

Technical Director's Report - After a very quiet couple of years this are beginning to come alive again. Clubs are meeting and locos that have been in storage for months if not years are seeing the light of day again.

Because of this lull in activity most boiler testers' kits have stayed in their boxes but again some are now beginning to be used again. At least my kit is. One thing I had to do was to get my gauges re calibrated and there are some others that need this as well.

Over the next few months, I will be contacting all testers to get a feel of how the last couple of years have gone, how much testing they have done and any particular problems they have had.

As an Association we do not prescribe how testers keep a record of tests they have carried out, but this is a valuable record if ever a duplicate certificate is needed. It is also useful evidence that a loco has been properly built and maintained. Yes, your Public Liability Insurance is valid even if you loco in uncertified but if there ever was a problem that certificate is a useful piece of paper.

Speaking of boiler certificates, there has been some correspondence about forged certs. This has mainly occurred, I understand, with the 'over 3 bar litre locos' where it is literally "a ticket to ride!" Apparently, certificates, albeit out of date certs, have appeared on websites and these have been copied and forged.

This fortunately does not apply to us in the same way though I do not doubt there are some dubious ones out there! So again, it is important that a record of tests carried out is kept.

As an Association we tend to put more emphasis on regular testing of safety valves and general maintenance of locos rather than boiler certificates but to have one does mean that your loco was built to an acceptable standard, especially those that are home builds.

Even though we put the emphasis on regular maintenance, we cannot prescribe what other Associations demand in the way of certification. If they demand a boiler cert with your loco before it can run, then so be it.

By the AGM there will be a new Outline of Insurance on our website. The present issue is not out of date but with the change of insurance company to Travellers some of the limits to claims have altered. It will still be in the easy-to-read format but for more details hopefully the full policy will also be on our website.

A couple of final things to round off this report. It has come to light again that not all liquids in bottles are clearly labelled. A recent occurrence resulted in three members of a club being badly burnt when what was thought to be water was used to quench a fire. It was clear but was not water! I would stress that all liquids used on our railways at home or taken to shows must be in clearly labelled bottles; all flammable liquids should be kept out of easy reach and that there should be easily accessible proper equipment for dealing with fires.

Recently there was a rumour that the Association was going to insist on material certification for those of us who build our own loco boilers. Where the rumour came from, I am not sure. It was however also news to the Association's Directors and needless to say as far as we are concerned unfounded!

Carol Regan – Trader Co-ordinator - My principal role as Trader Co-ordinator for the annual National Garden Railway Show involves inviting traders and exhibitors to attend the show and reserving the space they require, plus tables and power if needed.

Since moving the date of the show to June for the last couple of years because of the pandemic, my busiest period is from December to the end of April.

The weeks leading up to the printing of the show guide involve checking and double checking the floor plan with our new floor planner Gary and dealing with any queries which may arise.

I'm also first contact for the East of England showground in Peterborough and deal with booking any other services required such as first aid cover, the shuttle bus and furniture hire. I've been in the role now for a number of years and I've made many friends amongst the traders and exhibitors and have a good rapport with them, however, I feel it will soon be time to let someone else have a go, so if anyone feels they would like to put themselves forward for this enjoyable role or would like more information please get in touch before the planning starts for the 2023 show!

Alan Finch - Director without Portfolio - In 2021 we continued to meet as a Board "online". This not only saved money to the association but also our time in travelling to the meeting. For Gareth and I who live off the mainland, this extra expense and time involved can be quite considerable.

We ran a successful show in 2021 under very difficult conditions and it seemed we got most things right and everyone who attended enjoyed themselves, especially having the extra room to move round in.

This year, we aim to return to our more usual format, and we hope all those who usually attend, plus those who haven't been before can make the effort to come along and see what our great hobby has to offer.

I continued to deal with "any questions" that came in through the website.

This year, the theme of the landmarks display is for those models made over the "lockdown period". We hope to see a wide variety of models made from kits that may have been lurking in the back of cupboards for some time. I heard somebody mention that he had over 20 kits to try and get through!

With Alan Regan retiring from his position of Chairman, I stepped up to the position of vice chair to make sure the Board can continue to function in the excellent manner it conducts itself and the business of the Association.

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

Directors	Mr A Regan	
	Mrs C Regan	
	Mr G Jones	
	Mr C Slight	
	Mr A P Finch	
	Mr M Blowfield	
	Mr D Gordon	
	Mr C Trotman	
	Mr R Nipper	Appointed 26 June 2021
Secretary	Mr M Riley	
Company number	03117166	
Registered office	7 Bagley Close Loughborough Leicestershire LE11 5XU	
Accountants	MHA MacIntyre Hudson Chartered Accountants Moorgate House 201 Silbury Boulevard Milton Keynes Buckinghamshire MK9 1LZ	

STATEMENT OF INCOME AND RETAINED EARNINGS

	2021	2020
	£	£
Turnover	116,203	81,529
Cost of sales	(91,795)	(69,050)
Gross profit	24,408	12,479
Administrative expenses	(9,985)	(13,414)
Operating profit/(loss)	14,423	(935)
Interest receivable and similar income	153	250
Profit/(loss) before tax	14,576	(685)
Tax on profit/(loss)	(29)	(48)
Profit/(loss) after tax	14,547	(733)
Retained earnings at the beginning of the year	70,254	70,987
	70,254	70,987
Profit/(loss) for the year	14,547	(733)
Retained earnings at the end of the year	84,801	70,254

STATEMENT OF INCOME AND RETAINED EARNINGS
BALANCE SHEET AS AT 31 DECEMBER 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	4	3,434	4,687
		<u>3,434</u>	<u>4,687</u>
Current assets			
Stocks	5	3,717	725
Debtors: amounts falling due within one year	6	14,047	37,012
Cash at bank and in hand	7	82,389	61,024
		<u>100,153</u>	<u>98,761</u>
Creditors: amounts falling due within one year	8	<u>(18,786)</u>	<u>(33,194)</u>
Net current assets		81,367	65,567
Total assets less current liabilities		<u>84,801</u>	<u>70,254</u>
Net assets		<u>84,801</u>	<u>70,254</u>
Capital and reserves			
Profit and loss account		84,801	70,254
		<u>84,801</u>	<u>70,254</u>

1 Accounting policies

Company information

The Association of 16mm Narrow Gauge Modellers is a private company limited by guarantee incorporated in England and Wales. The registered office and principal place of business is 7 Bagley Close, Loughborough, Leicestershire, LE11 5XU

1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the requirements of the Companies Act 2006 as applicable to companies subject to the small companies' regime. The disclosure requirements of section 1A of FRS 102 have been applied other than where additional disclosure is required to show a true and fair view.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Income and expenditure

Income and expenses are included in the financial statements as they become receivable or due.

Expenses include VAT where applicable as the company cannot reclaim it.

1.3 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation

Depreciation is recognised so as to write off the cost or valuation of assets less their residual

Fixtures and fittings -	Straight line over the estimated useful life of the asset
Equipment -	Straight line over the estimated useful life of the asset

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is credited or charged to surplus or deficit.

1.4 Impairment of fixed assets

At each reporting period end date, the company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the company estimates the recoverable amount of the cash-generating unit to which the asset belongs.

1.5 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition.

1 Accounting policies

At each reporting date, an assessment is made for impairment. Any excess of the carrying amount of stocks over its estimated selling price less costs to complete and sell is recognised as an impairment loss in profit or loss. Reversals of impairment losses are also recognised in profit or loss.

1.6 Cash at bank and in hand

Cash and cash equivalents are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's statement of financial position when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Classification of financial liabilities

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

Basic financial liabilities

Basic financial liabilities, including creditors, bank loans, loans from fellow group companies and preference shares that are classified as debt, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1 Accounting policies

Changes in the fair value of derivatives that are designated and qualify as fair value hedges are recognised in profit or loss immediately, together with any changes in the fair value of the hedged asset or liability that are attributable to the hedged risk.

1.8 Taxation

The company is exempt from corporation tax, it being a company not carrying on a business for the purposes of making a profit.

1.9 Company limited by guarantee

The company is one without share capital and is limited by guarantee.

2 Tangible fixed assets

Cost or valuation			
At 1 January 2021	Fixtures & fittings	Computer equipment	Total £
Additions	-	602	602
Disposals	(5,053)	(4,393)	(9,446)
At 31 December 2021	6,835	6,294	13,129
Depreciation			
At 1 January 2021	10,337	6,949	17,286
Charge for the year on owned assets	747	1,108	1,855
Disposals	(5,053)	(4,393)	(9,446)
On 31 December 2021	6,031	3,664	9,695
Net book value			
At 31 December 2021	804	2,630	3,434
At 31 December 2020	1,551	3,136	4,687

	2021	2020
	£	£
Cash at bank and in hand	82,389	61,024
	82,389	61,024

	£	£
Corporation tax	29	48
Other taxation and social security	2,368	1,243
Accruals and deferred income	16,389	31,903
	18,786	33,194

DETAILED TRADING AND INCOME AND EXPENDITURE ACCOUNT

	2021 £	2020 £
Turnover		
Publishing income and membership subscriptions	84,140	80,936
Show income	31,753	519
Other income	310	74
	116,203	81,529
	£	£
Cost of sales		
Publishing costs	55,295	68,169
Show costs	39,492	658
Opening stocks	725	948
Closing stocks	(3,717)	(725)
	91,795	69,050
	£	£
Administration expenses		
Hotels, travel and subsistence	(60)	1,392
Printing and stationery	457	270
Computer costs	898	1,008
Web expenses	4,286	3,943
Advertising and promotion	865	1,655
Accountancy fees	993	950
Bank charges	944	609
Sundry expenses	-	41
Insurances	1,339	1,260
Repairs and maintenance	125	147
Depreciation	1,855	2,139
Profit/loss on sale of tangible assets	(1,717)	-
	9,985	13,414
Interest receivable		
Bank interest receivable	153	250
	153	250

THE ASSOCIATION OF 16MM NARROW GAUGE MODELLERS COMPANY LIMITED BY GUARANTEE

Election to the Board of Directors

Alan Regan after many years' service to the association both as a Director and Chairman has indicated his desire to stand down as a Director, he will continue to sit on the Board as an officer.

The Board propose Tom Rowland as Membership Secretary and Director.

Chris Trotman and David Gordon retire by rotation, and offer themselves for re-election in accordance with the Articles of Association.

Election Statements

Tom Rowland - I have been an Association member since 2003 and am standing for election as the Membership Secretary of the Association. In my job I am an intelligence analyst and, seeing the appeals in SMT for volunteers for the role, believe my skills from this in data management and evaluation will be transferable. I initially spoke to Alan Regan in November 2021 to discuss. Following the reassignment of board responsibilities in March, by the AGM I will have been the main point of contact with members and Warners Group Publications for membership queries for over three months- hopefully you will have noticed a seamless transition between the two of us.

The Membership Secretary involves working closely with the team at Warners to manage the annual workload of enrolling several hundred new members and the renewal of over 4000 existing members, along with maintaining their records. I regularly receive queries direct from members, which need to be responded to promptly. I also need to be able to respond to queries from Warners, typically within 24 hours. The busiest period has been membership renewal time in the new year, but there haven't been many days when I haven't done something related to the job. I look forward to meeting many of you in this role.

Chris Trotman – I have been an Association member for over twenty years and for the past three have been Technical Director for the Association. My background is in education concentrating on Design and Technology. My hobbies include modelling railways, local government, and the great outdoors where I was involved with the Scouting movement until recently.

Over the past three years I have endeavored to keep Boiler Testers up to date with present codes in testing, following up on their queries and problems and keeping general members up to date with insurance details and queries. I'm also a member of the Model Engineers Liaison Group.

I look forward to continuing in this role.

Dave Gordon – I have served as Bulletin Editor for the last three years with the support of the board, area coordinators and many members and I am happy to continue if re-elected.

Nominations for Director

Each Member is entitled to nominate any other member as a Director of the Company. To do so please write to the Company Secretary clearly stating the name and membership number of your nominee together with an indication that they are prepared to stand for election. Your nominations should be in the hands of the Company Secretary not later than 48 hours before the commencement of the meeting.

Nominations for the Appeals Panel

The present members of the Appeals Panel are David Rhodes, Tag Gorton, Roy Castle, John Orson, Andrew Walker, John Walker-Smith, Andy Belcher, Alan Hargreaves.

Each Member is entitled to nominate any other member (or themselves) to serve as a member of the Appeals Tribunal. To do so please write to the Company Secretary clearly stating the name and membership number of your nominee together with an indication that they are prepared to serve. Your nominations should be in the hands of the Company Secretary not later than 48 hours before the commencement of the meeting.

THE ASSOCIATION OF 16MM NARROW GAUGE MODELLERS
NOTICE is hereby given that the ANNUAL GENERAL MEETING
of the members of the Company will be held at 14.00 in
The Cambridge Suite
Peterborough Arena, East of England Showground.
PE2 6XE
On Saturday 25th June 2022

AGENDA

1. Apologies for absence
2. Minutes of the Last AGM – Previously Circulated in Bulletin
3. Directors Report for the year ended 31st December 2021.
4. Profit and loss account for the year ended 31st December 2021 and balance sheet as of that date.
 - **Ordinary Resolution** – that the report of the Directors and the annual accounts for the year ended 31st December 2021 with the balance sheet as at that date be accepted.
5. Election of Directors
 - **Ordinary Resolution** – that Tom Rowland elected as a Director.
 - **Ordinary Resolution** – that Chris Trotman be re-elected as a Director.
 - **Ordinary Resolution** – that David Gordon be re-elected as a Director.
6. Appointment of Appeals Panel
That Messrs David Rhodes, Tag Gorton, Roy Castle, John Orson,
Andrew Walker, John Walker-Smith, Andy Belcher, Alan Hargreaves
Be reappointed
7. Appointment of Auditors
That Messrs MHA Macintyre Hudson Chartered Accountants
be reappointed
8. Any Other Business

Issued on behalf of the Board - Mike Riley Company Secretary

Members are invited to take part in an informal meeting with the Board of Directors following the Annual General Meeting.

To be entitled to vote at the Annual General Meeting your membership subscription for the year commencing 1st March 2022 must have been paid.

A member entitled to attend the Annual General Meeting and unable to do so may appoint a proxy to vote on their behalf or complete a postal vote in the form overleaf.
Such votes and/or proxy forms to be sent to the Registered Office of the Company marked clearly for the attention of the Company Secretary, to arrive no later than 48 hours before the commencement of the meeting.

If you are unable to vote in person at the Annual General Meeting you may register a postal vote or appoint a proxy by completing **AND SIGNING** this form.

Full Name:..... Membership Number:.....

Address:.....

Signed.....Dated.....

Proxy Vote

To enable a proxy to vote on your behalf at the AGM please complete this form and hand it to your nominated proxy.

I/We, of.....

being a member of the above-named Company, hereby appoint.....

of.....or failing him,..... of

..... as my proxy to vote in my/our name(s) and on my/our behalf at the annual general meeting of the Company to be held on 25th June 2022, and at any adjournment thereof.

Signed.....Dated.....

Please indicate your voting preferences by deleting the appropriate words.

- | | | |
|---|------------|----------------|
| • Ordinary Resolution – that the report of the Directors and the annual accounts for the year ended 31 st December 2021 with the balance sheet as at that date be accepted. | For | Against |
| • Ordinary Resolution – that Tom Rowland be elected as a Director. | For | Against |
| • Ordinary Resolution – that Chris Trotman be re-elected as a Director. | For | Against |
| • Ordinary Resolution – that David Gordon be re-elected as a Director. | For | Against |
| • Appointment of Appeals Panel
That Messrs David Rhodes, Tag Gorton, Roy Castle, Andrew Walker, John Walker-Smith, Andy Belcher, Alan Hargreaves be reappointed. | For | Against |
| • Appointment of Auditors
That Messrs MHA Macintyre Hudson Chartered Accountants be reappointed | For | Against |

